Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

***Failure to turn in a feedback form OR failure to provide meaningful responses****, will result in a loss of 50% of your presentation grade. (for example: “good job!” is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grad accordingly.*

**YOUR Name: Fashat Bin Faruk**  **Team: C**

**PART 1 – Team Member Contribution**

* Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
* Please write at least 1-3 SPECIFIC examples for each area (please don’t say “they did a good job”)

| **Team Member (list yourself!)** | **Attendance** | **Dependability** | **Quality of Work** | **Describe at least ONE thing that each group member took the lead on** | **What percentage of the final grade would you award this member? (100-0)** |
| --- | --- | --- | --- | --- | --- |
| *Ex) Joe Smith – please put full name* | *Ex) Missed one meeting, but was able to make up the work* | *Ex) Did their work on time, kept to deadlines* | *Ex) Only needed minimal editing, answered all questions* | *Ex) Helped to lead group discussion, wrote the introduction portion of the assignment, etc…* | *Note: These will be averaged and then applied to the final grade of the project for each individual* |
| Fashat Bin Faruk | Attended every meeting and discussed every possible idea. | Delivered their work on exact deadlines. | Did all the tasks properly and no editing was needed. | Lead group discussion, what should be done in the initial phase, wrote the problem statement. | 100 |
| Sudipto Mondal | Could not attend one meeting after the collection of data due to the festive occasion, but later made sure to discuss the data in the next meeting. | Delivered their work on exact deadlines. | Did all the tasks properly and no editing was needed. | Shared ideas on how to approach the target user group and from where the process should begin. | 100 |
| Dibosh Rajbongshi | Could not attend one meeting after the collection of data due to a festive occasion, but in the affinity diagram phase made sure to discuss the data and insights with other group members. | Delivered their work on exact deadlines. | Did all the tasks properly, and no editing was needed. | Helped to make the questionnaires for the interview and discussed what needs to be changed. | 100 |
| Md.Ali Imtiaz Chowdhury | Attended every meeting. | Delivered their work on exact deadlines. | Did all the tasks properly and no editing was needed. | Gave ideas for problem statements to focus on  and helped in research for idea extraction. | 100 |
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| **Team Member (do not list yourself)** | **Would you work with this Team member again?** | **Overall comments & Comments for Your Team Members (to be shared with your teammates)** |
| --- | --- | --- |
| *Ex) Joe Smith* | *Ex) yes , but with hesitation because….* | *Ex) You were super helpful, would work with you again! Next time, be more communicative with your team and respond to emails. Be sure to edit your work carefully.* |
| Sudipto Mondal | Yes. Because understanding is good as previously worked on different papers and was determined to work efficiently. | You were great in this work and thanks for all the contributions you have made to the project although you had attended your festivals during the project work but still managed to contribute properly. |
| Dibosh Rajbongsh | Yes, and the reason is already worked on several projects, assignments, and papers and made honest efforts. | You tried to contribute in every phase even though you also had the attend your festivals and worked so professionally. Definitely going to work with you on future assignments. |
| Md.Ali Imtiaz Chowdhury | Yes, and the reason is already worked on several projects, assignments, and papers and made honest efforts. | You were super helpful in the project and whenever we needed you in the work, you were present. Obviously going to work with you on the upcoming projects or assignments. |
|  |  |  |

**(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)**

**PART 2 – Final Comments: *Do you feel that you team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)***

***I definitely feel that my team worked effectively together. Whenever we collected data, we shared insights with each other. If there was any new finding, we would discuss it and try to find if we were working the right path by continuously evaluating each other. Earlier we worked together on different projects so we definitely had an understanding of how to manage things properly which to me is the success of our group work. I very much believe that we are on the right track and if we can continue to be sincere like our present time, we definitely can expect a good outcome for this project.***

**PART 3 – Anything that I need to know? *Group dynamics, problems, etc… (please write something in this area to receive credit)***

***While making the questions for the interview, we were confused about whether we would be making the participants annoyed or bored or not. We were not sure if the participants would actually share their experiences with us or not. We had to ask several patients if they had any time to spare for the interview or not. Although most of the patients were supportive, there were few who did not even want to give the interview. So, we faced some difficulties when we were collecting data.***

**Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true:**

**\_\_\_\_\_\_\_\_\_\_Fashat Bin Faruk\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**